



CERTIFICATE SUPPLEMENT NO. *



Republic
of Poland

CERTIFICATE HOLDER'S FIRST NAME (MIDDLE NAME) AND LAST NAME.....

1. TITLE OF THE CERTIFICATE ¹⁾

Dyplom potwierdzający kwalifikacje zawodowe w zawodzie **pracownik pomocniczy stolarza**, symbol cyfrowy **932918**

¹⁾ Original language version

2. TRANSLATED TITLE OF THE CERTIFICATE ²⁾

Vocational Diploma for the occupation of **assistant carpenter**, occupation reference number **932918**

²⁾ If applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCES

The vocational diploma for the occupation of **assistant carpenter**, for which the qualification **AU.02. Manufacture of simple carpentry products** has been specified, certifies that the holder is able to:

- recognize types of wood, wood materials and auxiliary materials,
 - use simplified construction and technological documentation, measuring tools,
 - qualify simple carpentry products for repair and renovation,
 - select and perform manual and machine, as well as hydraulic and plastic processing of wood and wood materials, make simple structural elements and their connections and fittings,
 - perform simple surface finishing work on wood, wood materials and finished wood products,
 - operate and maintain simple machinery and equipment used in carpentry,
 - perform simple work related to packaging, storage of elements, subassemblies and finished products,
 - recognize methods of assembling and fitting carpentry products,
 - identify defects and damage to carpentry materials and products, determine the causes of damage to the products and determine how to repair, renovate or maintain them,
 - determine the scope of repairs, renovation and maintenance of carpentry products,
 - select techniques, materials and tools for repair, renovation and maintenance of carpentry products,
 - assess the quality of carpentry products, repairs, renovations or maintenance of carpentry products,
 - distinguish between methods of quality control of the work performed in carpentry,
 - use computer programs supporting the performance of simple tasks;
- and, in addition, within the scope of professional tasks performed:
- organize the work station in accordance with the applicable ergonomic requirements and occupational health and safety, fire protection and environmental protection regulations,
 - use personal and collective protective equipment while performing occupational tasks,
 - perform auxiliary work related to customer service in a carpentry workshop,
 - cooperate in a team.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THIS CERTIFICATE³⁾

assistant carpenter

³⁾ If applicable.

5. OFFICIAL BASIS OF THE CERTIFICATE	
Name of the certificate awarding body Regional Examination Board in	Authority supervising the certificate awarding body Central Examination Board
Level of the certificate (national or international) Full qualification at level two of the Polish Qualifications Framework – PQF II Qualification at level two of the European Qualifications Framework – EQF 2 ISCED - 353	Pass requirements An examination is carried out for each qualification specified for a given occupation. In order to pass the examination for a given qualification the minimum required score is: 1) in the written part – at least 50% of points available, 2) in the practical part – at least 75% of points available.
Access to next level of education The certificate holder can continue his/her education at a general secondary school for adults	International agreements
Legal basis Regulation of the Minister of National Education of August 27, 2019 on certificates, state diplomas and other school prints (Journal of Laws of 2019, item 1700 as amended).	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
The holder of the certificate has obtained at least a basic vocational education and passed an examination for the qualification specified for the occupation of assistant carpenter: AU.02. Manufacture of simple carpentry products . This qualification can be obtained by pursuing one of the following educational paths.	
Ways of acquiring qualifications for the occupation of assistant carpenter	Minimum percentage of practical training in vocational education (%)
School education (1 sectoral vocational school)	60
Continuing learning in out-of-school forms (minimum number of hours specified in the vocational education core curriculum for the occupation of assistant carpenter)	60
Confirmation of qualifications by extramural vocational examinations for those who have completed lower secondary education or 8-year primary school and:	
a) have at least 2 years' education in the occupation of assistant carpenter or	60
b) have at least 2 years' experience of working as an assistant carpenter.	100
Additional information: More information (including a description of the national qualifications system) available at: National Europass Centre – www.europass.org.pl	

***Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers, Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC. More information available at: <http://europass.cedefop.europa.eu>

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