



CERTIFICATE SUPPLEMENT NO. *



Republic
of Poland

CERTIFICATE HOLDER'S FIRST NAME (MIDDLE NAME) AND LAST NAME.....

1. TITLE OF THE CERTIFICATE ¹⁾

Dyplom potwierdzający kwalifikacje zawodowe w zawodzie **technik eksploatacji portów i terminali**, symbol cyfrowy **333106**

¹⁾ Original language version

2. TRANSLATED TITLE OF THE CERTIFICATE ²⁾

Vocational Diploma for the occupation of **ports and terminals operation technician**, occupation reference number **333106**

²⁾ If applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCES

The vocational diploma for the occupation of **ports and terminals operation technician**, for which the qualifications: **AU.33. Passenger service in ports and terminal** and **AU.34. Organisation and conducting of works connected with handling and storage of goods and cargo in ports and terminals** have been specified, certifies that the holder is able to:

- prepare an offer of ports and terminals services,
 - organise passenger service in ports and terminals with the use of IT technology,
 - prepare documentation related to the passenger service with the use of computer programmes,
 - observe the provisions of the transport law as well as standards and regulations concerning passenger service, storage, transportation and security of cargo in ports and terminals,
 - supervise and monitor passengers and luggage in ports and terminals,
 - service warehousing processes in ports and terminals with the use of computer programmes,
 - plan and organise transport processes in ports and terminals,
 - organise technical service of materials handling in ports and terminals,
 - perform periodic inspections, diagnostic examinations and repairs of materials handling equipment,
 - settle costs related to the operation of ports and terminals,
 - use two foreign languages and use foreign-language sources of information, including English,
- and, in addition, within the scope of professional tasks performed:
- observe occupational health and safety, fire and environmental protection regulations and requirements of ergonomics,
 - provide first aid to the injured in accidents at work and in life or health-threatening situations,
 - apply the provisions concerning business operation, labour law and personal data protection law,
 - use a foreign language and use foreign-language sources of information,
 - organise work of a small team.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THIS CERTIFICATE ³⁾

ports and terminals operation technician

³⁾ If applicable.

5. OFFICIAL BASIS OF THE CERTIFICATE	
Name of the certificate awarding body Regional Examination Board in	Authority supervising the certificate awarding body Central Examination Board
Level of the certificate (national or international) Full qualification at level five of the Polish Qualifications Framework – PQF V Qualification at level five of the European Qualifications Framework – EQF 5 ISCED - 453	Pass requirements An examination is carried out for each qualification specified for a given occupation. In order to pass the examination for a given qualification the minimum required score is: 1) in the written part – at least 50% of points available, 2) in the practical part – at least 75% of points available.
Access to next level of education If the certificate holder has been awarded a secondary school graduation (<i>matura</i>) certificate, he/she may continue education at tertiary level.	International agreements _____
Legal basis Regulation of the Minister of National Education of August 27, 2019 on certificates, state diplomas and other school prints (Journal of Laws of 2019, item 1700 as amended).	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
The holder of the certificate has obtained at least a secondary education and passed examinations for the qualifications specified for the occupation of ports and terminals operation technician: AU.33. Passenger service in ports and terminal and AU.34. Organisation and conducting of works connected with handling and storage of goods and cargo in ports and terminals . These qualifications can be obtained by pursuing one of the following educational paths.	
Ways of acquiring qualifications for the occupation of ports and terminals operation technician	Minimum percentage of practical training in vocational education (%)
School education (four-year secondary technical school or two-year post-secondary school)	50
Confirmation of qualifications by extramural vocational examinations for those who have completed lower secondary education or 8-year primary school and: a) have at least 2 years' education in the occupation of ports and terminals operation technician or b) have at least 2 years' experience of working as a ports and terminals operation technician.	50 100
Additional information: More information (including a description of the national qualifications system) available at: National Europass Centre – www.europass.org.pl	

***Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers, Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC. More information available at: <http://europass.cedefop.europa.eu>

© European Communities 2002