



# CERTIFICATE SUPPLEMENT NO. .... \*



Republic  
of Poland

CERTIFICATE HOLDER'S FIRST NAME (MIDDLE NAME) AND LAST NAME.....

1. TITLE OF THE CERTIFICATE <sup>1)</sup>
Dyplom potwierdzający kwalifikacje zawodowe w zawodzie <b>technik technologii drewna</b> , symbol cyfrowy <b>311922</b>
<sup>1)</sup> Original language version

2. TRANSLATED TITLE OF THE CERTIFICATE <sup>2)</sup>
Vocational Diploma for the occupation of <b>timber industry technician</b> , occupation reference number <b>311922</b>
<sup>2)</sup> If applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCES
<p>The vocational diploma for the occupation of <b>timber industry technician</b>, for which the qualifications: <b>AU.15. Manufacture of carpentry products</b> and <b>AU.50. Organisation and operation of wood processing</b> have been specified, certifies that the holder is able to:</p> <ul style="list-style-type: none"> <li>– use computer-aided designing and manufacturing of carpentry products,</li> <li>– recognise and define the characteristics of materials for the manufacture of carpentry,</li> <li>– prepare material and work standards for carpentry products,</li> <li>– recognise carpentry products, kinds of structures, joinery joints and connections and styles in furniture making,</li> <li>– prepare design, technological and construction documentation of carpentry products,</li> <li>– dry and protect sawn timber,</li> <li>– apply the principles of the optimal use of wood material during handling and cutting,</li> <li>– select production technologies and prepare wood processing processes,</li> <li>– prepare cost calculation of wood and wood material product manufacturing,</li> <li>– operate and maintain equipment and machine tools used in wood processing,</li> <li>– machine carpentry products, perform surface finishing and install the products,</li> <li>– perform repairs, renovation and maintenance of carpentry products,</li> <li>– monitor wood processing processes and the operation of machinery and equipment,</li> <li>– assess the compliance of elements and products with construction and technological documentation,</li> </ul> <p>and, in addition, within the scope of professional tasks performed:</p> <ul style="list-style-type: none"> <li>– observe occupational health and safety, fire and environmental protection regulations and the requirements of ergonomics,</li> <li>– provide first aid to the injured in accidents at work and in life or health-threatening situations,</li> <li>– apply the provisions concerning business operation, labour law and personal data protection law,</li> <li>– use a foreign language and use foreign-language sources of information,</li> <li>– organise work of a small team.</li> </ul>

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THIS CERTIFICATE <sup>3)</sup>
carpenter, timber industry technician
<sup>3)</sup> If applicable.

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5. OFFICIAL BASIS OF THE CERTIFICATE	
<b>Name of the certificate awarding body</b> Regional Examination Board in .....	<b>Authority supervising the certificate awarding body</b> Central Examination Board
<b>Level of the certificate (national or international)</b> Full qualification at level four of the Polish Qualifications Framework – PQF IV Qualification at level four of the European Qualifications Framework – EQF 4  ISCED - 354	<b>Pass requirements</b> An examination is carried out for each qualification specified for a given occupation. In order to pass the examination for a given qualification the minimum required score is: 1) in the written part – at least 50% of points available, 2) in the practical part – at least 75% of points available.
<b>Access to next level of education</b> If the certificate holder has been awarded a secondary school graduation ( <i>matura</i> ) certificate, he/she may continue education at tertiary level.	<b>International agreements</b> _____
<b>Legal basis</b> Regulation of the Minister of National Education of August 27, 2019 on certificates, state diplomas and other school prints (Journal of Laws of 2019, item 1700 as amended).	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
The holder of the certificate has obtained at least a secondary education and passed examinations for the qualifications specified for the occupation of timber industry technician: <b>AU.15. Manufacture of carpentry products</b> and <b>AU.50. Organisation and operation of wood processing</b> . These qualifications can be obtained by pursuing one of the following educational paths.	
<b>Ways of acquiring qualifications for the occupation of timber industry technician</b>	<b>Minimum percentage of practical training in vocational education (%)</b>
School education (four-year secondary technical school)	50
School education (3-year stage 1 sectoral vocational school and 2-year stage 2 sectoral vocational school)	60 and 50
School education (3-year stage 1 sectoral vocational school) and obtaining additional qualifications in extra school courses	60 and 50
Continuing learning in out-of-school forms (minimum number of hours specified in the vocational education core curriculum for the occupation of timber industry technician)	60 and 50
Confirmation of qualifications by extramural vocational examinations for those who have completed lower secondary education or 8-year primary school and: a) have at least 2 years' education in the occupation of timber industry technician or b) have at least 2 years' experience of working as a timber industry technician.	50 100
<b>Additional information:</b> More information (including a description of the national qualifications system) available at: National Europass Centre – <a href="http://www.europass.org.pl">www.europass.org.pl</a>	

**\*Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers, Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC. More information available at: <http://europass.cedefop.europa.eu>  
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